

UCSB Police Advisory Board Annual Report 2022-2023

I. PAB Structure and Responsibilities

II. Summary of Activities,

A. Meetings

B. Community Input:

1. UCSB PAB Town Hall Meetings
2. Isla Vista Town Hall Meetings, organized by Associated Students

III. Complaints from Community Members

IV. Action Items

- A. Changes to PAB Procedures and By-Laws
- B. Developed and published a PAB website
- C. Assisted in demonstrating UCSB's compliance with systemwide policies

Appendices:

1. Board Membership
2. Publicity for PAB open meetings
3. Campus Police Climate Survey

I. PAB Structure and Responsibilities

In response to the UC Presidential Task Force on University-wide Policing, Chancellor Yang formed UCSB's Police Advisory Board (PAB) in 2019.[1] As it is currently constituted, the PAB consists of two co-chairs and ten members drawn from faculty, staff and students. The PAB is accountable to Chancellor Yang and the campus community, and includes two ex-officio members: Chief Alex Yao and Vice Chancellor Garry MacPherson (see Appendix 1 for a list of current members). Chancellor Yang charged the PAB to “work collaboratively to enhance communication between the police department and the campus community, and to address issues involving the safety and well-being of our students, staff, faculty, and our community.”[2]

Community members wishing to know more about the history of the PAB and the climate and events that led to its development can find more details in the PAB's 2020/2021 report.

In 2021/2022, the Board transitioned from a Police Advisory Board to a Police Accountability Board, which entailed a shift in its primary focus. As a Police Accountability Board, the PAB focuses on responding to citizen complaints and making recommendations to UCSB PD. As part of this responsibility, however, the UCSB PAB retains its focus on the following:

- Assessing and evaluating the needs and concerns related to community safety, quality of life, and equity of experience among students, staff, and faculty at UCSB in order to identify needed changes in community safety resources to ensure equity in community safety.
- Assessing and evaluating the needs and concerns related to policing among students, staff, and faculty at UCSB in order to identify needed changes in police practices and training and to ensure equity in campus safety.
- Establishing campus community expectations for police leadership and command staff and for policing policies and practices that are consistent with the mission and values of the University and ensure a greater sense of community belonging as well as physical and psychological safety among students of color, underrepresented, non-traditional, and marginalized communities on campus (e.g., Black, Latinx, LGBTQIA+, formerly incarcerated, undocumented students, student parents, etc.).
- Promoting accessibility and accountability to the campus community and the general public by providing open meetings, multiple forums, listening sessions, and public meetings to discuss experiences of community safety and community-centered approaches to improving and/or maintaining community safety.

- Improving and strengthening systems of accountability by increasing transparency of policing policies and practices; informing community members of the various ways to submit a formal complaint; providing multiple mechanisms for submitting and responding to civilian complaints, and facilitating the development of easily accessible and transparent reporting mechanisms following interactions between UCSB PD and the campus community.
- Preparing an annual report for submission to the Chancellor and the broader campus community of board's activities, meetings, and findings. All reports will be published on the PAB's website and disseminated intentionally to impacted groups.

In pursuing these core activities, the PAB met monthly beginning in October 2022, and held two campus-wide Town Halls (in Winter and Spring). A planned open meeting in Fall was canceled due to a strike.

II. Summary of Activities

A. Meetings:

The PAB held monthly meetings between October 2022 and June 2023. Meetings were held on the following dates:

- October 20, 2022
- November 17, 2022 [Open Meeting; canceled due to strike],
- December 1, 2023,
- January 19, 2023
- February 22, 2023 [Open Meeting]
- March 22, 2023,
- April 14, 2023,
- May 17, 2023 [Open Meeting],
- June 14, 2023

The PAB devoted most of its meetings to learning about civilian oversight of policing organizations via our membership in NACOLE and to discussing and revising the PAB by-laws to accommodate systemwide policy changes regarding the investigation of complaints. As part of its core activities, PAB meetings include one open meeting per quarter. We publish notice of the meeting and include instructions for attendance (see Appendix 2 for examples of PAB advertisements). In these meetings, community members can express concerns or register complaints about UCSB PD, the IVFP, the PAB, or other campus and community safety matters.

B. Community Input:

In accordance with Chancellor Yang's charge, the PAB has sought input from community members regarding areas of concern for campus safety. The PAB shares the view that, "All members of the UC community should feel valued, welcomed and free from any threat of physical, psychological or emotional harm. Our campus safety system must reflect the needs and values of a diverse campus community, including those vulnerable to harm." [3] As part of its effort to understand areas of concern for the UCSB community, the PAB has and continues to invite input from a wide variety of sources at UCSB and across the UC System. The PAB is committed to providing regular opportunities for community members to share their complaints, views, and experiences. In addition to its regular meetings, the PAB held regular campus-wide Town Hall or "open" meetings. We have also invited input from the Associated Students Executive Officers, leaders of the Graduate Student Association, and leaders or members of student groups. As part of these activities, the PAB invited community input by hosting or participating in two types of public meetings.

B.1 UCSB PAB Town Hall Meetings

The PAB hosted Chief Yao and Vice-Chancellor Garry MacPherson for two campus-wide meetings open to all community members (02/22/2022 and 5/8/2023; a third meeting was canceled on 11/17/2022). The purpose of these meetings was to invite community members to share their questions and concerns about policing and campus safety. The meetings were sparsely attended by members of the campus community. These meetings continue a long-term, ongoing effort initiated by campus leadership, the Police Advisory Board, and Chief Yao focused on developing a new relationship between campus safety agencies and the campus communities they serve. The PAB is committed to hearing, understanding, and registering public safety concerns and working with campus leadership to develop a campus-wide response to promote reconciliation and establish a greater sense of physical and psychological safety and community belonging among campus community members.

B.2 Isla Vista Town Hall Meetings

In the Fall and Spring terms of 2022-23, Associated Students hosted community-wide meetings in Isla Vista regarding safety concerns and policing policies and practices associated with Halloween and Deltopia. Leaders from the Isla Vista Foot Patrol, UCSB Police Department, the PAB, and UCSB Student Affairs attended these meetings.

III. Complaints from community members

In February 2023, the PAB was notified that a complaint had been filed against the UCSB. This was the first complaint received by the PAB since its transition to an accountability board. The report's reception triggered the activities outlined in the PAB's by-laws. Campus Compliance Investigator Darrel Paskett reviewed the complaint and determined that it met the criteria for proceeding to an investigation. As it happens, however, this was the first such complaint received by any PAB in the entire UC system. As is often the case with the first use of the new institutional system, the complaint revealed a number of issues that the UC system and campus-specific PABs would need to resolve, including who would investigate the complaint. Following lengthy discussions, UCOP decided that UC Davis's Office of Compliance would investigate all complaints about UCPD officers. The PAB participated in these discussions and addressed several changes to the PAB's by-laws associated with the adoption of new system-wide policies. We describe these in the next section.

The investigation of the complaint took longer than expected, and the PAB has not yet received the report. We anticipate taking this up in Fall 2023.

In June 2023, the PAB was notified that UCPD received a second citizen complaint through the campus EthicsPoint system. Campus Compliance Investigator Darrel Paskett reviewed this complaint and determined that it met the criteria for proceeding to an investigation. The PAB anticipates receiving the report in approximately 3-6 months. We anticipate taking this up in Fall 2023.

IV. Action Items

The PAB's activities were primarily focused on two main activities in the 2022-2023 academic year. First, managing the transition to a Police Accountability Board, developing and revising procedures for handling citizen complaints (after being the first PAB in the UC system to deal with a complaint). Second, the PAB developed a website and the content that is on it. We provide more details of these activities here:

A. Changes to PAB Procedures and By-Laws

In consultation with Vice Chancellor Garry Mac Pherson, the PAB adopted the following procedures in response to the initial complaint received by the PAB. The changes to PAB procedure concern how complaints are received and reviewed for possible investigation. These changes are associated with by-laws and procedures beginning with section F. Following consultation with the full PAB and a vote on the proposal, the PAB adopted the following policies:

F. Sharing of Complaints

Any complaint received by the UCSB PD will be shared with the Vice Chancellor Administrative Services in their role as the Designated Campus Administrative Officer and with their designee, the Campus Compliance Investigator within two (2) business days. Any complaint received by the Designated Campus Administrative Officer or the Campus Compliance Investigator will be shared with the Chief of Police, also within two (2) business days. At least monthly, the UCSB Compliance Investigator will report to the PAB on any complaints that have been received since the previous monthly report was forwarded to the PAB by the UCSB Office of Compliance.

If, through the intake process (or subsequently during the investigation) additional allegations surface that were not contained in the original complaint but relate to the original complaint, the additional allegations being investigated by the Compliance Investigator will be forwarded to the Chief of Police.

G. Early Resolution of Complaints

At the time of filing a complaint in person at the Police Department, when an uninvolved supervisor or the Watch Commander determines that the complainant, after discussion of the matter, is satisfied that his or her complaint required nothing more than an explanation regarding the proper implementation of department policy, procedure or law, the complaint shall be labelled "Resolved" and forwarded to the Compliance Investigator

within two (2) business days. The Compliance Investigator will follow-up with the complainant to confirm that he or she is satisfied with the early resolution.

H. Initial Determination and Information Gathering by Chief Compliance Officer

All complaints made by members of the public will be logged by the Compliance Investigator under the supervision of the Designated Administrative Officer. A confidential file will be established for each complaint received and access restricted to the Compliance Investigator. These files will be stored in a secure location and maintained for at least five (5) years. The Compliance Investigator will evaluate each complaint for information necessary to conduct an investigation and proceed as follows:

1. If additional information is needed, the Compliance Investigator will request additional information from the complainant to the extent that the identity of the complainant is known. If the complainant is anonymous and there is insufficient information to warrant conducting an investigation, the Compliance Investigator, in consultation with the Designated Administrative Officer, will close the file and no investigation shall be conducted.
2. If the Designated Administrative Officer determines, with input from the Compliance Investigator, that the complaint is untimely, there is insufficient information to conduct an investigation, the allegations themselves demonstrate on their face that the acts complained of were proper, or the nature of the complaint is not suitable for investigation and review by the PAB, the Designated Administrative Officer will notify the complainant, the Chief of Police and the PAB of the disposition in writing citing the specific reasons for the determining that the complaint will not be investigated.
3. If the Designated Administrative Officer, in consultation with the Compliance Investigator, determines there is sufficient information and cause to investigate, they will assign the complaint to investigators in the UC Davis Office of Compliance to initiate an investigation and notify the complainant, the Chief of Police and the PAB in writing of the complaint's referral to investigation.

B. Developed and published a PAB website

The PAB developed and published a website in 2022. The website describes the PAB's function, rules, and procedures and provides a portal for community members to register complaints about UCSB PD or campus safety issues. The website can be found [here](#). After many rounds of consultation on its design and content, the PAB website went live on May 22, 2023.

C. Assisted in demonstrating UCSB's compliance with systemwide policies

The PAB reported on its activities to demonstrate compliance with systemwide requirements.

Action 4-1: Police Accountability Board status

Is your Police Accountability Board (PAB) or equivalent committee operational and have trainings been conducted (4.1b)? If not, when is the projected date to be established?

The UCSB PAB has been operational for the past year. The PAB adopted a set of by-laws, policies and guidelines in Spring 2022, and met monthly from Fall 2022-Spring 2023 as an accountability board. The PAB conducts orientation meetings for new members and plans to have additional training available to all members in the coming year. We are in discussions with Chief Yao to schedule and conduct this expanded training in the coming year, preferably in the Fall.

Police Accountability Board status (Action 4-1): Implementation detail / description of actions taken

The PAB established its guidelines, bylaws, and policies in Spring 2022. In the 2022-2023 academic year we met on a monthly basis and held two town hall meetings open to the public (a third meeting was cancelled due to the strike). In addition, in Winter 2023 we received notification of the first complaint regarding a UCSB PD officer since we transitioned to an accountability board. The board met and discussed how the PAB will review and respond to the complaint, and the ethical and legal guidelines that will guide our deliberations decisions once the investigation has been completed. Although the investigation has yet to be completed, the process of taking up the complaint prompted some revisions to our guidelines. In Spring 2023, the committee proposed and unanimously adopted a set of revisions to these guidelines and procedures that take into account the role of UC Davis in conducting investigations regarding complaints.

Action 4-2: Links to PAB information

Please provide any links to a member roster, by-laws, procedures, and PAB website.

All members, by-laws, and procedures are publicly available on the PAB website:

<https://www.pab.ucsb.edu/>

Links to PAB information (Action 4-2): Implementation detail / description of actions taken

The PAB developed its website in the 2022/2023 academic year. The website went live in Spring 2023, and since then we have made several revisions to it. In addition to posting the PAB's membership, by-laws, policies and procedures, the PAB has posted all extant reports composed or collected since the board's inception in 2020.

Appendices:

Appendix 1: Board Membership

Geoffrey Raymond, Chair; Professor, Sociology and Linguistics
Katya Armistead, Assistant Vice Chancellor and Dean of Student Life
Richelle De Los Santos, Staff
Richard Duran, Professor, Education (Retired Fall 2023)
Rebecca Rios, Professor, Education (beginning Winter 2023)
Hailey Stankiewicz Associated Students EVPLA
Shva Star, Undergraduate Student
Ram Seshadri, Professor, Materials
Jordan Tudisco, Graduate Student Association
Eugene Riordan, Graduate Student Association
Melissa Martinez, Staff Representative

Appendix 2: PAB Open Meetings



The UCSB Police Accountability Board Open meeting

**All UCSB
community members
are invited to join
the PAB members
to discuss community
safety and policing
issues.**

**Open to
all
UCSB
community
members**

Thursday
January 19, 2023

4:00pm Via Zoom
Link:
**[https://ucsb.zoom.us/j/
83904263922](https://ucsb.zoom.us/j/83904263922)**

You can also submit your questions or comments here:

https://docs.google.com/forms/d/e/1FAIpQLScIGKKmpM4UP39zcHx7j3z-5_FU3KU8se-Lsm-jJTBWviknnw/viewform?usp=pp_url



The UCSB Police Accountability Board Open meeting

**All UCSB
community members
are invited to join
the PAB members
to discuss community
safety and policing issues.**

**Wednesday
February 22, 2023
10:00 am**

Zoom link:

**[https://ucsb.zoom.us/webinar/
81889259897](https://ucsb.zoom.us/webinar/81889259897)**

Webinar ID 818 8925 9897

You can also submit your questions or comments here:

**[https://docs.google.com/forms/d/e/1FAIpQLScIGKKmpM4UP39zcHx7j3
z-5_FU3KU8se-Lsm-jJTBWviknnw/viewform?usp=pp_url](https://docs.google.com/forms/d/e/1FAIpQLScIGKKmpM4UP39zcHx7j3z-5_FU3KU8se-Lsm-jJTBWviknnw/viewform?usp=pp_url)**

[1] <https://chancellor.ucsb.edu/memos/2019-12-02-police-advisory-board>

[2] <https://chancellor.ucsb.edu/memos/2019-12-02-police-advisory-board>

[3] Presidential Safety Plan Draft for Distribution, June 3, 2021, pg. 2